

Organizing a successful *Climate Finance* training, May 2019.

This note contains a proposed agenda for a climate finance training organized by National Societies. It can help guide preparations and discussions with partners in your country to shape meaningful discussions on access to climate finance, the role of civil society and local action for the most vulnerable.

Introduction	This proposed agenda is designed to help Red Cross Red Crescent national societies to plan a training on basic concepts of climate finance
Objective	This guidance aims to provide steps for planning a successful workshop on climate finance.
Acknowledgements	This guidance is prepared together with the Stockholm Environment Institute
Planning the workshop	<p>Step 1: Understand the climate finance context</p> <p>The first step for planning a successful workshop is to understand what has already been done on climate finance at regional or country level. It is important to understand which institutions are currently involved in dealing with climate finance both from governmental and non-governmental organizations; and insights of the policy context in which climate finance is relying upon for identifying priorities (e.g. national climate change policy).</p> <p>These are three recommended ways to gain such insights:</p> <ol style="list-style-type: none"> 1. Search and read studies on the state of the art of climate finance in the region/country. These studies will provide an idea of how climate finance is featuring within the region/country; and the scale of climate finance both from national budgets and international cooperation. 2. Contact people/organizations working on climate finance in region/country. Country experts will provide insights from their experience working within the region/country structures. Getting them involved in the planning of the training; or inviting them to share their experience would be useful to situate the concepts provided during the workshop in the appropriate context. In addition, involving these actors could be the start of a networking process. 3. Conduct a climate finance analysis for the region/country. If no studies are available, it is recommended to conduct a climate finance analysis to provide insights on the general picture. Information on international cooperation of climate finance flows can be found in the OECD. This analysis will be the basis for one of the core presentations during the workshop. A basic analysis will provide information on scale of funding, main sources of funding, type of financial instrument used, and sectors & sub-sectors supported.
	<p>Step 2: Basic concepts can be shared with participants before the training</p> <p>Sharing information beforehand with participants can be useful so a similar baseline can be shared during the training. Non-reading formats like a short</p>

	<p>video or audio (e.g. podcasts) could be fun both to make and to share in advance. Or ultimately can be shared with participants at the start of the training.</p> <p>See example of podcast on climate finance here: https://climatecentre.org/resources-games/podcasts (in Spanish)</p> <p>Topics include:</p> <ul style="list-style-type: none"> - What is climate finance - Different sources of climate finance (not only the climate funds) - What are the US\$ 100 billion target on climate finance
	<p>Step 3: Create an agenda</p> <p>The training shall include a combination of concept presentations, panel discussions, and practical exercises. Here we present elements of an agenda, and examples from a training conducted in Guatemala for inspiration.</p> <p>Day 1 (full day)</p> <ul style="list-style-type: none"> • Session 1: Opening remarks: Why this workshop? (More information for this session can be found in the FAQ of this module) • Session 2: Managing expectations exercise. What and what not would be covered during the workshop. (Interactive exercises such as Answer with your Feet can be helpful here) • Session 3: Basic concepts on climate finance. Background and definitions. (The Presentation slides in this module provide this information) • Session 4: Applying climate change concepts: Climate finance in your country. Present here any findings from analysis done on climate finance flows, in preparation to the workshop. Partners such as WRI, or other in-country actors may have already done such an analysis. For support with this, please contact the Climate Centre at kit@climatecentre.org • Session 5: Panel of experts on experiences with climate finance in context. It is very useful to invite experts who can include their experiences from different sources, including, e.g. international cooperation actors (e.g. GIZ), dedicated climate funds (e.g. Adaptation Fund, Green Climate Fund), and national funds (e.g. Ethiopia’s Climate Resilient Green Economy Facility). • Session 6: Exercise on how to find climate finance data from public information from the OECD (please find an interactive working group exercise in this module, in the exercise section) • Session 7: Relevant reading: sources of additional information on climate finance both globally and for the specific context of the workshop <p>Day 2 (half day)</p> <ul style="list-style-type: none"> • Session 8: Experts from humanitarian or civil society organizations and climate finance in context. Led by a local expert, including domestic policy framing for priorities for climate finance, sources of funding, and current roles of civil society in the climate finance processes in country.

	<ul style="list-style-type: none">• Session 9: Brainstorm discussions relevant with different partners in the room on potential roles for civil society for climate finance (e.g. on access to the most vulnerable)• Session 10: Exercise on next steps for civil society• Session 11: Closing remarks <p>Expect to have around 3 iterations of the agenda, as different stakeholders would comment on it in advance of the training.</p>
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